For Katri Aaltonen 23.03.2011



Subject: Feedback

Title: Observation – 4 Lessons in Financial Studies

Teacher: Kimmo Hantunen / Helsinki Business College – Vallila

Students: 7

Topics: 1. Bookkeeping – Current Transactions – Manuel book entry

2. Bookkeeping – Current Transactions – Computer-assisted book entry

(Programme: ECONET-PRO)

Date/Time: 23.03.2011 / 08:15 – 12:15

Procedure:

Welcoming of the students

 Revision of the last lessons – Kimmo wrote some examples of current transactions on the blackboard and afterwards he showed the correct manual booking on the board.

 Kimmo wrote further examples of current transactions on the blackboard – the students should try to book them correctly (individual work) =→ following comparison.

 Further worksheet with transactions in January, 2011 – manual book entry – same procedure as above

 After a short break the students changed in a computer room – it was their first contact in this course with computer-assisted book entry and its programme ECONET-PRO.

Kimmo presented this programme and explained each step via computer projector.

 As it was the first time for the students to work with this programme Kimmo kindly assisted everyone (he walked through the rows of tables and helped if troubles occurred).

Our statement:

We saw very interesting and busy lessons in "Financial Studies" with kind and cooperative students. Kimmo always explained every transaction step by step and demonstrated it on the blackboard or the computer as well. Furthermore he went through the classroom for individual and best support of each student always focusing the understanding of each. In our opinion he did a good and professional job.